

www.JenniferBergViolin.com

36133 Johnstown Rd. Farmington Hills, MI 48335

**Rates:** \$38/30-minutes, \$57/45-minutes, or \$76/60-minutes, paid monthly on or before listed due date of corresponding invoice. Introductory lessons are billed as a single one-time charge; standard class structure beyond an introductory lesson is billed the total weekly appointments per calendar month. Payment can be made by credit, check, or cash, and processed online, in-person, or mailed to the address shown, options for auto pay are also available if preferred. A late fee of \$10 will be applied if payment is not received within a one-week grace period after the due date listed.

**Introductory Lesson:** The studio offers private instruction by application only, providing specialized training and lesson design exclusively to both professional artists and student level clientele. Before a new student is taken on, an introductory lesson will be conducted to assess and determine base-level expectations including practice requirements and overall lesson performance. Appropriately following, a standard appointment time may then be offered subject to availability. Given the type of developed teaching and instruction provided, those unable to commit and follow through on lesson material and weekly class assignments will be ineligible to receive scheduling.

**Schedule:** The studio functions on a class-based, weekly appointment system to provide the most effective learning structure and to best serve the interests of all of its students. Lessons are held at the same day/time each week, students need only commit to a month at a time and may discontinue by providing advance notice any time before the next begins. On the 1st of each month, an automated invoice will be emailed. In maintaining schedule accuracy with associated teaching networks, performance organizations, and professional referral sources, classes must be paid as outlined; otherwise, the studio's scheduling system will no longer hold the time as reserved, and it may potentially be claimed by another student/client from an affiliated source. Additionally, the studio posts breaks and closings throughout the year to coincide with holidays, observances, and vacation days. In all instances, payments will be adjusted accordingly.

**Absences:** In the event a student needs to miss a scheduled lesson due to illness, travel, another event or outside conflict, a personalized virtual make-up class will be prepared and delivered through the LessonMate teaching platform. These customized classes will address the same specifically tailored content and material that would be covered in the student's face-to-face session using video attachments/uploaded sheet music/PDF files/bullet point notes/recorded audio/media links/etc. This allows the student to work through the lesson at a time that's convenient and additionally ensures consistent and stable progress. Make-up classes are only eligible with advance notice provided by the student via the online absence form at <a href="www.JenniferBergViolin.com/absence-form">www.JenniferBergViolin.com/absence-form</a> any time before the scheduled lesson would begin. Without proper notice a make-up class will not be able to be received.

IMPORTANT: Any missed appointments should be submitted beforehand at <a href="https://www.JenniferBergViolin.com/absence-form">www.JenniferBergViolin.com/absence-form</a>. Because of the studio's schedule type (reserved appointments only) and setup with professional performance/teaching affiliations, this is the only way scheduling adjustments can be made. Correspondence of absence outside of this protocol (made by private email, text message, voicemail, etc.) will be unable to be recorded.

**Student Recitals/Concerts:** Recitals are free of charge and take place seasonally throughout the year. Recitals consist of a combination of students in violin and viola as well as voice, piano, and guitar collaborations with Nikk May: Private Studio For Voice | Piano | Guitar. Recitals also include vocal and instrumental ensemble performances featured through various student duets, trios, and combined participation. The next recital will be:

December 14<sup>th</sup>, 2024 Farmington Hills Community Auditorium, 32737 West 12 Mile Rd, Farmington Hills 48334

Competitions and Performance Events: Classes can be tailored to provide students with the best musical preparation for those pursuing competition involvements and/or audition-based opportunities. Such competitions have included organizations such as the American Guild of Music (AGM), Music Teachers National Association (MTNA), American String Teachers Association (ASTA), and the Michigan School Band and Orchestra Association (MSBOA). Student involvement with other notable organizations includes the Blue Lake Fine Arts Chamber Orchestra and international orchestras, All-State Orchestras, the Detroit Metropolitan Youth Symphonies (DMYS), and the Detroit Civic Youth Ensembles (CYE). Students are also supported in ensemble auditions and perform regularly on local stages.

**Media Disclaimer:** Personal videos, photos, and/or media recordings of any kind are prohibited from being taken on-site. This serves to protect the privacy interests of the studio as well as those of the general clientele including artists, songwriters, recognized performers, and any copyright claims against pre-release of original work and/or performance material. All recitals, student concerts, and public venue performances may be freely recorded unless otherwise noted.

**Acknowledgement:** Please sign and date below confirming that you agree to the terms and conditions outlined in this studio policy. Thank you!

Name (Printed):	_	
Name (Signature):	Date:	

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